**Privacy Notice – University of Loughborough**

|  |
| --- |
| **Plain English explanation**We are working very closely with the University of Loughborough. We work with the University to support students registered at the Practice and University. The primary reason for sharing is to support student wellbeing.  |
| 1**) Data Controller** contact details | University of Loughborough Medical Centre, Campus Medical Centre, Ashby Road, Loughborough, LE11 3TU, UK  |
| **2) Data Protection Officer** contact details | Mr Umar SabatUmar.sabat@ig-health.co.uk  |
| 3) **Purpose** of the processing | To provide you with the best possible care and support whilst you are an active student at the University.  |
| 4) **Lawful basis** for processing | The processing of personal data in the delivery of direct care and for providers’ administrative purposes in this surgery and in support of direct care elsewhere is supported under the following Article 6 and 9 conditions of the GDPR:Article 6(1)(e) ‘…necessary for the performance of a task carried out in the public interest or in the exercise of official authority…’.Article 9(2)(h) ‘necessary for the purposes of preventative or occupational medicine for the assessment of the working capacity of the employee, medical diagnosis, the provision of health or social care or treatment or the management of health or social care systems and services...”  |
| 5) **Recipient or categories of recipients** of the shared data | The data shared may be shared with University employees on a need to know basis.  |
| 6) **Rights to object**  | You have the right to object to some or all the information being processed under Article 21. Please contact the Data Controller. You should be aware that this is a right to raise an objection, that is not the same as having an absolute right to have your wishes granted in every circumstance.  |
| 7) **Right to access and correct** | You have the right to access the data that is being shared and have any inaccuracies corrected. There is no right to have accurate medical records deleted except when ordered by a court of Law. |
| 8**) Retention period**  | The data will be retained in line with the law and national guidance. |
| 9) **Right to Complain**.  | You have the right to complain to the Information Commissioner’s Office, you can use this link <https://ico.org.uk/global/contact-us/> or calling their helpline Tel: 0303 123 1113 (local rate) or 01625 545 745 (national rate) There are National Offices for Scotland, Northern Ireland and Wales, (see ICO website) |

**Please note the National Data Opt Out does not apply to this sharing of information. For further information please see:** [**https://www.nhs.uk/your-nhs-data-matters/**](https://www.nhs.uk/your-nhs-data-matters/)

Date created: 16th February 2022

Last updated: N/A